

# Cultural Event Sign – Permit Application

Name of Group/Individual .....

Contact Name .....

Mailing Address .....

Telephone ..... Fax .....

Email .....

Event Name .....

Event Date(s) .....

Event Type & Description .....

.....

.....

Sign #1      Size .....

                  Material .....

                  Installation Method .....

                  Number of signs .....

Sign #2      Size .....

                  Material .....

                  Installation Method .....

                  Number of signs .....

Sign #3      Size .....

                  Material .....

                  Installation Method .....

                  Number of signs .....

Sign #4      Size .....

                  Material .....

                  Installation Method .....

                  Number of signs .....

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Requested location(s) of sign(s):

- Check up to a maximum of 4 large formatted sign locations.
- Large format signs means a temporary type of cultural event sign with a maximum of two faces and with a total area that does not exceed 1.49 square meters (16 square feet) and with a maximum length that does not exceed 1.22 meters (4 feet) along any side.
- Small format signs means a temporary type of cultural event sign with a maximum of two faces and with a total area that does not exceed 0.37 square meters (4 square feet).

Large  
format  
sign

Small  
format  
sign

- |                          |                          |   |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Murray Street Boulevard, north side (near Inlet Park)         |
| <input type="checkbox"/> | <input type="checkbox"/> | Clarke Road hill (east side)                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | College Park Way at Easthill service road (small signs only)  |
| <input type="checkbox"/> | <input type="checkbox"/> | St. Johns St. south side, Douglas to Elgin (small signs only) |
| <input type="checkbox"/> | <input type="checkbox"/> | St. Johns St. south side, Elgin to Queens (small signs only)  |
| <input type="checkbox"/> | <input type="checkbox"/> | loco Road at Pioneer Memorial Park                            |
| <input type="checkbox"/> | <input type="checkbox"/> | loco Road, 800 block  |
| <input type="checkbox"/> | <input type="checkbox"/> | Heritage Mountain Boulevard, west side, north of Ravine       |
| <input type="checkbox"/> | <input type="checkbox"/> | Heritage Mountain Boulevard, west side, south of Ravine       |
| <input type="checkbox"/> | <input type="checkbox"/> | Falcon at Noons Creek (small signs only)                      |
| <input type="checkbox"/> | <input type="checkbox"/> | Union at Shoreline Circle                                     |

Date when sign(s) are erected .....

Date when sign(s) are removed .....

(Signs erected for a maximum of 2 weeks)

## Insurance

A certificate of insurance in the amount of \$2,000,000 (two million dollars) naming the City of Port Moody as additional insured, must be provided prior to the issuance of a permit and any signs being erected.

## Fees

Administration fee - \$25 (non-refundable, cash or cheque only, cheque made out to the City of Port Moody and posted date 1 month prior to the date when the sign(s) are erected).

Deposit fee - \$200 (deposit fee is forfeited if signs remain in place longer than two days after the last day of the event or should City staff need to remove the sign(s) for any infraction of the conditions listed in Schedule B or infraction of any other bylaw, cash or cheque only, cheque made out to the City of Port Moody and posted date 1 month prior to the date when the sign(s) are erected).

